

SREE NARAYANA GURU COLLEGE OF COMMERCE

Internal Quality Assurance Cell (QAC) Meeting

Minutes of meeting held on 25th September, 2020

Internal Quality Assurance Cell (IQAC) meeting was held on 25th September, 2020 at 11 a.m. in IQAC Room, where in which the following members were present.

- | | |
|---------------------------------|-------------------------------|
| • Prin. Dr. Ravindran Karathadi | Chairman |
| • Prof. Dr. Hinduja Srichand | Co-Ordinator |
| • Shri. N. Sasidharan | Management Representative |
| • Mrs. Jayasree Venkatachalam | Teaching Faculty |
| • Mrs. Vandana Gupta | Teaching Faculty |
| • Mrs. Saraswati Nadi | Teaching Faculty |
| • Mrs. Naveena Suresh | Teaching Faculty |
| • Mr. Janardanan V. | Aided Office In charge |
| • Mrs. Nalini S. | Self-Finance Office In charge |
| • Shri. K. Venkatramani | Local Society Member |

Principal Dr. Ravindran Karathadi welcomed all the members present for the meeting and informed that Chairman Sir got some urgent assignment and he gave his consent to continue the meeting. The following matters were discussed and decisions were taken.

- To read and approve the minutes of the IQAC meeting held on 30.07.2020
The minutes of the IQAC Meeting held on 30th July, 2020 were read out and the same were approved by the members of meeting.
- To discuss on Online lectures and to purchase web cams for College computer lab.
Dr. Hinduja Srichand informed that all the lectures for all the programs have been started and is going on smoothly. He also informed that now as per order of University, 50% attendance of the teachers is required, however, the students can attend lectures online. He suggested to purchase web cams and to install in College computer lab, so that the teachers can deliver the online lectures from college as and when they report to college.
“Resolved that to put the proposal in next CDC for the same and to get the approval from CDC for the purchase of web cams for College Computer Lab”.
- To discuss the status of about 2018-19

Dr. Hinduja Srichand informed that AQAR 2018-19 was ready for submission in March, 2020, however, due to Covid19 situation, NAAC has extended the dates of submission of AQAR 2018-19 up to 31st December, 2020.

“Decided that all the members will go through the AQAR 2018-19 and give their suggestions for the same and also decided to submit it before 31st December, 2020”.

- To evaluate the National Webinar on Mendeley software conducted on 3rd September, 2020.

Mrs. Jayasree V. informed that the National webinar on Mendeley software was a great success, the maximum 100 participants were on Zoom platform and many have attended the same through YouTube live streaming. She also expressed that such types of research-oriented workshops, webinars etc. should be conducted frequently.

- Any other matter with the permission of the Chair.

Dr. Hinduja Srichand informed that still University has not decided the dates of examinations of Odd Semester, hence, by assuming the same will be conducted in the month of November, 2020 (like every year), the Academic Calendar for the year 2020-21 can be finalised and it can be uploaded on College website.

“Resolved to finalise Academic Calendar for the year 2020-21 by 30th September, 2020 and to upload the same on the College Website”.

Dr. Hinduja Srichand informed that from past two years Bhojraj Hassomal Charitable Trust is providing Scholarships to Self Finance students worth Rs.3,00,000 to deserving students. He also informed that he is in constantly touch with them to get the scholarships for the needy students and he is trying to get more funds this year as the current year is crucial for many students.

“Resolved that College Students Welfare committee will be supporting the IQAC to do the needful for getting the Scholarship from Bhojraj Hassomal Charitable Trust”.

The meeting was concluded at 1 p.m. with the Vote of thanks by Mrs. Vandana Gupta.



Dr. Hinduja Srichand P.
IQAC Coordinator



Dr. Ravindran Karathadi
Principal